**Attachment 2: Cost Proposal Template**

The cost proposal must be all-inclusive of profit, fees or taxes. Additional costs cannot be included after award, and revisions to proposed costs may not be made after submission unless expressly requested by KI should the offerors proposal be accepted. Nevertheless, for the purpose of the proposal, Offerors must provide a detailed budget showing major expense line items. Offers must show unit prices, quantities, and total price. All items, services, etc. must be clearly labeled and included in the total offered price. All cost information must be expressed in IDR.

If selected, Offeror shall use its best efforts to minimize the financing of any taxes on goods and services, or the importation, manufacture, procurement or supply thereof. If Offeror is eligible to apply for refunds on taxes paid, Offeror shall do so. Any tax savings should be reflected in the total cost.

Cost Breakdown by Deliverable

|  |  |
| --- | --- |
| **Deliverable** | **Price (Lump Sum, All Inclusive)** |
| Insert deliverable 1 from Section 3 |  |
| Insert deliverable 2 from Section 3 |  |
| Insert deliverable 3from Section 3 |  |
| Insert deliverable 4 from Section 3 |  |
| Insert deliverable 5 from Section 3 |  |

Cost Breakdown by Cost Component (example only)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Description** | **Unit of measure (day, month etc)** | **Total period of engagement** | **Unit cost/rate** | **Total Cost for the Period** |
| Consultant 1 |  |  |  |  |
| Consultant 2 |  |  |  |  |
| Sub-total Personnel |  |  |  |  |
|  |  |  |  |  |
| Travel Costs (if applicable) |  |  |  |  |
|  |  |  |  |  |
| Other related Costs (please specify) |  |  |  |  |
|  |  |  |  |  |
| **Total Cost of Financial Proposal** |  |  |  |  |